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For Office use

Saint Cornelius School
Re- Registration Form for Current Students
2018 - 2019
Deadline: Monday, February 28, 2018

Re-registration fee must accompany this form.
(\$140 for first child, \$280 for more than one)

****Application Fees** include costs for the Religion book, Option C, Terra Nova and Art fees (per child). There will be a **Technology Insurance Fee** of \$25 per family collected in September. **

Please Print:

Last Name of Family _____ Father's First Name _____

Last Name of Child(ren) _____ Mother's First Name _____

Address _____ City _____ State _____ Zip _____

Public School District of Residence: _____ County of Residence: _____

Primary Phone for Option C: (____) _____ Home Phone: (____) _____

Parents' Work #: Mother (____) _____ Cell Phone (____) _____

Father (____) _____ Cell Phone (____) _____

Mother Email Address: _____

Father Email Address: _____

Primary Email Address for Option C: _____

If Catholic, in what parish are you registered? _____ City _____

Custody Information: **

_____ Married

** Who has primary physical custody?

_____ Divorced*

___ Mother

_____ Separated*

___ Father

_____ Mother Deceased

___ Guardian

_____ Father Deceased

Guardian's Name (if applicable): _____

**Please provide copy of custody agreement if applicable

Please turn over and complete re-registration information.

Please **print** full name of each child in family to register for Saint Cornelius School.

| Gr. Aug. 2018 | Child's Full Name & SS # | Gr. Aug. 2018 | Child's Full Name & SS # |
|---------------------|--------------------------|---------------|--------------------------|
| | | Gr. 3 | |
| PK 4 5 Half Days | | Gr. 4 | |
| PK 4 5 Full Days | | Gr. 5 | |
| KDG | | Gr. 6 | |
| Gr. 1 | | Gr. 7 | |
| Gr. 2 | | Gr. 8 | |

You will be pleased to note that there are some significant changes to the financial side of this process. The increase in tuition is minimal and the church contribution requirement for parishioners has been removed. In addition, the registration fee has been adjusted for those families with multiple children.

One change being made is that our tuition collection will now be processed through FACTS, a tuition management company. There will be no more statements sent through PLC or school and since FACTS is aligned with Option C, the process will be safer and much more financially secure.

Monsignor is in the process of scheduling a FACTS representative to speak to all of our parents so that you will have all the necessary information about how FACTS works. This will also help you to decide which payment option best suits your family's needs.

Note: This form is for currently enrolled students at Saint Cornelius.

Signature of Father

OR

Signature of Mother

Date _____

Date _____

St. Cornelius Catholic School
Tuition and Fees
2018 - 2019 School Year

| |
|---|
| FOUR YEAR OLD PRE-KINDERGARTEN PROGRAM – PK4 (5 FULL DAYS) |
|---|

TUITION: The following annual rates are in effect for the 2018 - 2019 school year.

TUITION RATE: *\$4300.00 per PK4 Student*

APPLICATION FEE: \$100 per student

Beginning with the 2018-2019 school year, St. Cornelius will utilize FACTS Tuition Management System as the means of paying tuition. Within the FACTS System, you have four options of paying annually, semi-annually, quarterly or monthly. Payment within FACTS can be made through your bank account or a credit card. We are no longer accepting checks delivered or mailed to the parish for tuition payments.

Payment begins in August 2018 regardless of the payment plan you choose.

Fees: There are no other Application Fees for the Pre-Kindergarten program. There will be a **Technology Insurance Fee** of \$25 per family collected in September.

| |
|---|
| Pre-Kindergarten is a separate entity from the K-8 school with separate tuition and student application fees. |
|---|

Policy Statement: In order to further our educational mission and to maintain our financial stability our tuition policies are established to provide for school operating expenses, to pay the salaries of teachers and instructional staff and to pay all taxes and benefits.

FACTS: A tuition management company is integrated with OptionC. This integration allows you and the school to set up automatic payment processing for tuition. Payment transactions are automatically reported into OptionC’s billing module in a nightly basis. Parents can choose from one of four options for payment: **pay in full, semi-annually, quarterly, or monthly.** Information from FACTS will be available to every family in order for you to choose the payment option that best fits your family.

St. Cornelius Catholic School
Tuition and Fees
2018 - 2019

FOUR YEAR OLD PRE-KINDERGARTEN PROGRAM – PK4 (5 1/2 DAYS)

TUITION: The following annual rates are in effect for the 2018 - 2019 school year.

TUITION RATE: *\$3,600 per PK4 Student*

APPLICATION FEE: \$100 per student

Beginning with the 2018-2019 school year, St. Cornelius will utilize FACTS Tuition Management System as the means of paying tuition. Within the FACTS System, you have four options of paying annually, semi-annually, quarterly or monthly. Payment within FACTS can be made through your bank account or a credit card. We are no longer accepting checks delivered or mailed to the parish for tuition payments.

Payment begins in August 2018 regardless of the payment plan you choose.

Fees: There are no other Application Fees for the Pre-Kindergarten program. There will be a **Technology Insurance Fee** of \$25 per family collected in September.

Pre-Kindergarten is a separate entity from the K-8 school with separate tuition and student application fees.

Policy Statement: In order to further our educational mission and to maintain our financial stability our tuition policies are established to provide for school operating expenses, to pay the salaries of teachers and instructional staff and to pay all taxes and benefits.

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St. Cornelius Catholic School
Tuition and Fees
2018 - 2019 School Year

| |
|---|
| GRADES KINDERGARTEN THROUGH EIGHTH GRADE |
|---|

TUITION: The following annual rates are in effect for the 2018 - 2019 school year.

| | |
|-------------------------------|--|
| TUITION RATE: | <i>\$4,800.00 per Student</i> |
| SIBLING DISCOUNT RATE: | <i>2 Children: \$7,700.00</i> <i>3 or more: \$8,400</i> |
| NON-PARISHIONER: | <i>\$6,000 per Student</i> |
| APPLICATION FEE: | \$140.00 for first child, \$280.00 for two or more |

Beginning with the 2018-2019 school year, St. Cornelius will utilize FACTS Tuition Management System as the means of paying tuition. Within the FACTS System, you have four options of paying annually, semi-annually, quarterly or monthly. Payment within FACTS can be made through your bank account or a credit card. We are no longer accepting checks delivered or mailed to the parish for tuition payments.

Payment begins in August 2018 regardless of the payment plan you choose.

Application Fees include costs for the Religion book, Option C, Terra Nova and Art fees (per child). There will be a **Technology Insurance Fee** of \$25 per family collected in September.

REFUND OF TUITION POLICY:

A tuition refund will be made if a child is withdrawn from school only in the event a parent must relocate their residence as required by their employment or in the event the child is not able to attend school. The rate of refund will be:

- 90% if the child is withdrawn before 10/15/18
- 70% if the child withdrawn between 10/15/18 and 11/30/18
- 50 % if the child is withdrawn between 12/01/18 and 1/31/19
- None if the child is withdrawn after 1/31/19

Policy Statement: In order to further our educational mission and to maintain our financial stability our tuition policies are established to provide for school operating expenses, to pay the salaries of teachers and instructional staff and to pay all taxes and benefits.

FACTS: A tuition management company is integrated with OptionC. This integration allows you and the school to set up automatic payment processing for tuition. Payment transactions are automatically reported into OptionC's billing module in a nightly basis. Parents can choose from one of four options for payment: **pay in full, semi-annually, quarterly, or monthly.** Information from FACTS will be available to every family in order for you to choose the payment option that best fits your family.

**PK3 – 8th
TUITION AGREEMENT FORM
2018-2019**

THIS FORM IS TO BE RETURNED TO THE SCHOOL WITH THE REGISTRATION PAPERS

TERMS OF AGREEMENT

Beginning with the 2018-2019 school year, St. Cornelius will utilize FACTS Tuition Management System as the means of paying tuition.

I HAVE READ AND UNDERSTOOD THE TUITION POLICY FOR ST. CORNELIUS CATHOLIC SCHOOL FOR 2018-2019.

PLEASE INDICATE THE TUITION PAYMENT PLAN YOU AGREE TO:

1. _____ I will pay in full before August 2018.
2. _____ I will pay semi-annually (August and January) through FACTS
3. _____ I will pay quarterly (August, November, February, April) through FACTS
4. _____ I will pay in eight (8) monthly installments each month beginning August 2018 through FACTS. Final payment is due March 2019.

Print Family Name

Signature of Father

Date

Signature of Mother

Date

PLEASE PRINT:

Name of Child(ren): _____

Grade: _____

**St. Cornelius School
Health Requirements
2018 - 2019**

The Health requirements for all children attending St. Cornelius School are regulated by the Pennsylvania Department of Health. All children in grades **PK4-8** must have the required immunizations and examinations for enrollment.

The Immunization Requirements are as follows:

PK3

1. Proof of up to date immunizations

PK4, Kindergarten and All New Students

1. 4 doses of DT (diphtheria/tetanus) with one dose given on or after the 4th birthday.
2. 3 doses of Polio vaccine (OPV or IPV).
3. 2 doses of measles vaccine with at least one dose given as MMR after 12 months of age and the 2nd dose given preferably as MMR prior to school entry.
4. 3 doses of Hepatitis B.
5. 2 doses of Varicella (chicken pox) vaccine or documentation of the disease.

All students entering 7th grade

1. 1 dose of Tdap (tetanus and diphtheria toxoid and acellular pertussis) vaccine.
2. 1 dose of MCV (meningococcal conjugate) vaccine.

A physical and a dental exam are required for enrollment at St. Cornelius School. The requirements for these exams are as follows:

Physical Exams (Including a physical form signed by a physician)

1. All PK3, PK4, Kindergarten and New Students entering St. Cornelius
2. All students entering 6th grade.

Dental Exams (Including a signed dental form)

1. All PK3, PK4, Kindergarten and All New Students entering St. Cornelius
2. All students entering 3rd and 7th grade.

PK students have now been included in these health requirements by the State of Pennsylvania. All requirements must be completed before students begin school. Please make your pediatrician aware since they may not be aware of the changes in the law.

St. Cornelius School
Request for Public School Bus Transportation for K – 8 ONLY

**Unionville-Chadds Ford School District and Kennett School District (see below)

Dear Parents,

Will you be using public school bus transportation for the 2018 - 2019 school year?

YES _____

NO _____

If YES, complete the following (Please Print):

Date: _____

School District _____

Name of Child: _____

Address: _____

City _____ **State** _____ **Zip** _____

Home Telephone: (_____) _____

Date of Birth: _____ **Grade:** _____

Name of Father: _____

Father's Work Number: (_____) _____

Father's Cell Number: (_____) _____

Name of Mother: (_____) _____

Mother's Work Number: (_____) _____

Mother's Cell Number: (_____) _____

* **Unionville-Chadds Ford** residents must register online for transportation.

1. Go to ucfsd.org
2. Click on Transportation
3. Last link under Transportation Resources is the Non-Public School Info Form

* **Kennett School District** residents

1. Contact the district transportation office yourself to request bus transportation.
2. The number is 610-444-6619

**St. Cornelius School
CARES PROGRAM REGISTRATION 2018 - 2019
PK3 – Grade 8**

- \$50.00 Registration Fee
- CARES is only available on the days that school is in session, M-F. If on delay, no Morning Session.
- **Two Afternoon Sessions:**
 - **1st session:** 3:00-4:30: \$15.00 for 1 child, \$20.00 for 2 children, 3rd child free.
 - **2nd session:** 3:00-5:30: \$20.00 for 1, \$30.00 for 2 children, 3rd child free.
- **One Morning Session:**
 - 7:00 – 7:45 A.M.: \$10.00 per child. Cereal will be provided.

Billing Policy

- Payment is required by the 15th of the following month.
- There will be a \$5.00 fee for each 1/2 hour that a child is not picked up by registered time, unless it is the morning session.

PLEASE PRINT

| <i>Name of Child</i> | <i>Grade</i> | <i>Birth Date</i> | <i>Days Attending</i> | <i>1st Session</i> | <i>2nd Session</i> | <i>A.M. Session</i> |
|----------------------|--------------|-------------------|-----------------------|-------------------------------|-------------------------------|---------------------|
| | | | M T W TH F | | | |
| | | | M T W TH F | | | |
| | | | M T W TH F | | | |
| | | | M T W TH F | | | |

Parent/Guardian Name _____

Address: _____

Home Phone: _____ Email: _____

Work Phone: Mother _____ Father _____

Cell # _____ Cell # _____

Emergency Contact Person: _____

Phone/Cell # _____ Relationship: _____

Health Alerts or other concerns:

Parent/Guardian Signature

Date